

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

2019 JUN 24 AM 10:14

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND
- ☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

American Israel Education Foundatin (AIEF)

Private Sponsor(s) (list all):

Travel date(s): May 25 - June 2 , 2019

Name of accompanying family member (if any):

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$5,783.54	\$1,840.23	\$1,172.39	\$3,459.76
<input checked="" type="checkbox"/> Actual Amount				(please see attached)

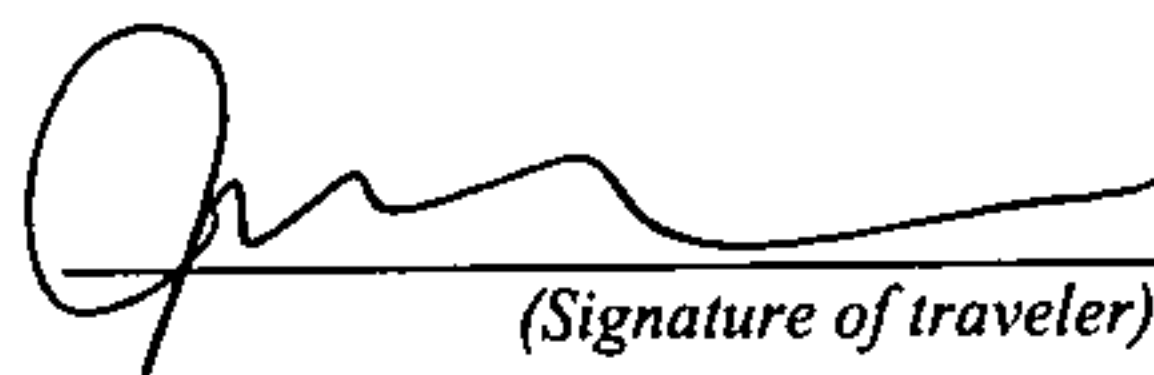
Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Please see attached

6/20/19
(Date)

Joe Hack
(Printed name of traveler)


(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/20/19
(Date)


(Signature of Supervising Senator/Officer)

Breakdown of "other" expenses:

Security: \$1,333.12 per person

Speaker Fees: \$567.39 per person

Hotels for contract staff (tour guide, bus driver, security guards): \$379.61 per person

Tour Guide: \$320.53 per person

Meals for contract staff and speakers: \$219.85 per person

Room Rentals: \$174.75 per person

Hotel Commission \$138.51

Other: \$106.75 per person

Airport Assistance: \$81.89

Transportation for contract staff and speakers: \$61.38 per person

Entrance Fees: \$37.07 per person

Photography: \$31.57 per person

Tips: \$7.34 per person

From: Hack, Joe (Fischer)
Sent: Thursday, April 25, 2019 6:42 AM
To: Abboud, Molly (Fischer)
Subject: Fwd: AIEF Seminar in Israel: May 25-June 2, 2019

Begin forwarded message:

From: <sallen@aiefdn.org>
Date: March 29, 2019 at 9:13:59 AM GMT+12
To: <joe_hack@fischer.senate.gov>
Subject: AIEF Seminar in Israel: May 25-June 2, 2019



AMERICAN ISRAEL EDUCATION FOUNDATION

March 28, 2019

Joe Hack
The Office of the Honorable Deb Fischer
454 Russell Senate Office Building
Washington, DC 20510

Dear Joe,

On behalf of the American Israel Education Foundation (AIEF), we would like to invite you to participate in an educational seminar in Israel for Senate and House Chiefs of Staff, May 25 – June 2, 2019. The trip will depart Saturday afternoon, May 25; and return to the U.S. on Sunday morning, June 2.

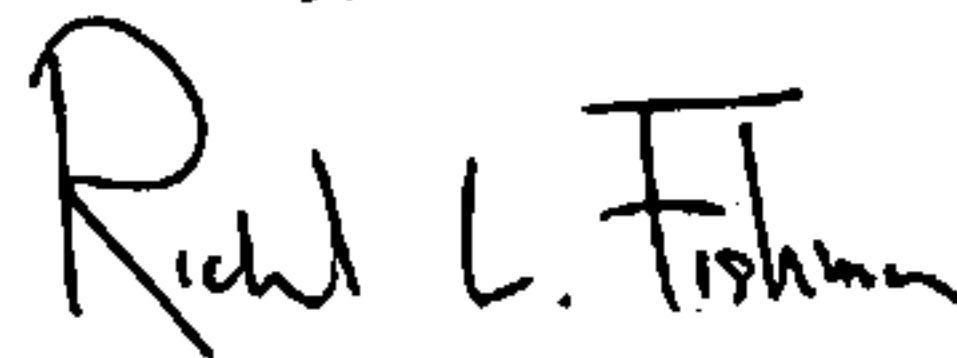
This seminar will delve into some of the most difficult issues facing Israel and the region. Israeli leaders from across the political spectrum, along with Palestinian leaders, will explore the peace negotiations and the obstacles to peace, the myriad of security threats facing the region, and the strategic relationship between the United States and Israel.

Participants will hear a wide array of viewpoints, including discussions with: members of the Israeli Knesset and the Palestinian Authority; U.S. government officials; military leaders; heads of non-governmental organizations; and prominent academics and journalists. The program will also include visits to historic and religious sites in Jerusalem and the Galilee.

All trip-related expenses will be paid for by AIEF, and all aspects of the trip will be in full conformity with Senate Ethics rules. AIEF will provide additional information to assure your compliance with ethics rules.

We hope you will be able to join us on what promises to be a rich, insightful and educational trip. To confirm your participation, please [click here](#) to complete the confirmation form, and return to sallen@aiefdn.org. If you have any questions, please contact Rob Bassin at (202) 639-5279 or rbassin@aipac.org.

Sincerely,



Richard Fishman
Executive Director, AIEF

AMERICAN ISRAEL EDUCATION FOUNDATION | *The Charitable Organization affiliated with AIPAC*
25114 Street, NW | Washington, DC 20001 | Phone: 202-639-5200 | Fax: 202-347-5232

[click here](#) to unsubscribe

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
American Israel Education Foundation (AIEF)
2. Description of the trip:
Please see addendum
3. Dates of travel: May 25-June 2, 2019
4. Place of travel: Jerusalem, Tel Aviv, Tiberias
5. Name and title of Senate invitees: Please see attached
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

AIEF is a non-profit 501(c)(3) organization with the mission of providing educational programming about the U.S.-Israel relationship. The delegation will have the opportunity to meet with a diverse group of Israelis and Palestinians, and see first-hand the outcome of U.S.-Israel strategic cooperation in the region.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Please see addendum

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Please see addendum

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$9,638.68	\$1,814.43	\$1,046	\$2,809.63
<input type="checkbox"/> Actual Amounts	air = \$9,255.34 airport assist = \$55.56 bus = \$311.11 taxis = \$16.67	JLM = \$1,046.25 TLV = \$617.52 TIB = \$150.66	JLM = \$560 TLV = \$340 TIB = \$146	Please see breakdown attached

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

b) The trip involves an event that is arranged and organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The trip will take place in Israel in order to educate Senate Chiefs of Staff about the U.S.-Israel relationship.

19. Name and location of hotel or other lodging facility:

Orient (Emek Refaim Street 3, Jerusalem); Carlton (Eliezer Peri Street 10, Tel Aviv);

Europa (HaPalmach Street 3, Tiberias)

20. Reason(s) for selecting hotel or other lodging facility:

We chose these hotels due to their location and affordability.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Please see addendum

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

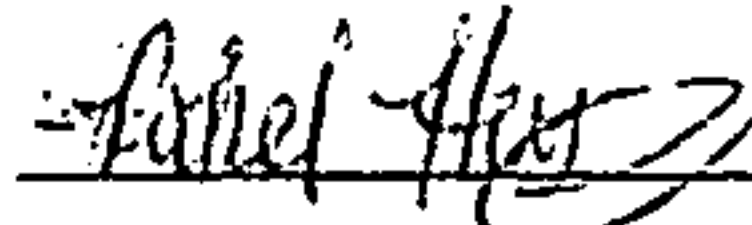
round-trip, business class on a commercial airline, chartered bus on the ground in Israel

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

none

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Rachel Hirsch, In House Counsel

Name of Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington DC 20001

Telephone Number: (202) 639-5248

Fax Number: n/a

E-mail Address: rhirsch@aiefdn.org

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Senior Congressional Staff
June 30 – July 8, 2018**

Final Itinerary

Saturday, June 30, 2018

5:04 PM	Depart Dayton, OH (J.D. Grom only)
5:20 PM	Depart Union Station
7:00 PM	Arrive Newark (J.D. Grom only)
8:25 PM	Arrive Newark
10:50 PM	Depart Newark

Sunday, July 1, 2018

5:05 PM	Arrive at Ben-Gurion Airport
5:05-6:30 PM	Transfer to Jerusalem
6:30 PM	Check-in to The Orient Hotel
6:45 PM	Depart for dinner
7:30-8:00 PM	<i>Setting the Stage</i> Orientation with Cameron Brown, Director of AIEF Israel - at Touro
8:00-9:45 PM	<i>State of the Nation</i> Dinner with David Horovitz Editor, <i>Times of Israel</i> - at Touro
9:45-10:30 PM	<i>Shalom Jerusalem</i> Introduction to the History of the City Brief walking survey
10:30 PM	Overnight at the Orient Hotel

Tuesday, July 3, 2018

7:30 AM	Breakfast on own - at the hotel
8:30 AM	Depart for Yad Vashem
9:00-11:00 AM	<i>Remembering the Victims of the Holocaust</i> Guided tour of Yad Vashem Holocaust Memorial and Museum
11:00 AM	Depart for the American Colony Hotel
11:30 AM-1:00 PM	<i>A View from the Palestinian Authority</i> Lunch with Dr. Saeb Erekat Palestinian Peace Coalition/Geneva Initiative, Palestinian Authority - at the American Colony Hotel
1:00 PM	Depart
1:30-2:30 PM	<i>A View from the Prime Minister's Office</i> Meeting with David Keyes International Media Advisor, Office of the Prime Minister - at the Crowne Plaza Jerusalem Hotel
2:30 PM	Depart for Tel Aviv
4:00-5:00 PM	<i>Why a Jewish State?</i> Meeting with Dr. Einat Wilf Senior Research Fellow, The Jewish People Policy Institute (JPPI) Former Member of Knesset -at the Sheraton Tel Aviv hotel
5:00 PM	Check-in to the Sheraton Tel Aviv Hotel
7:30 PM	Depart for dinner
8:00-10:00 PM	<i>Tikkun Olam- Repairing the World</i> Dinner with <ul style="list-style-type: none">▪ Naty Barak, Netafim Hagit Krakov, Israid▪ Dr. Ofer Merin, Emergency Response from Haiti to Syria Sivan Ya'ari, Innovation Africa - at Quattro
10:00 PM	Overnight at the Sheraton Tel Aviv Hotel

Wednesday, July 4, 2018

7:45 AM	Breakfast is served - at the hotel
8:00-9:15 AM	<i>Regional Strategic Threats</i> Meeting with Brig. Gen. (res) Nitzan Nuriel Immediate Past Director, Counter-Terrorism Bureau, Prime Minister's Office - at the hotel
9:15 AM	Depart
10:00-11:30 AM	Visit to Palmachim Air Force Base -Palmachim
11:30 AM	Depart
12:30-2:00 PM	<i>How Israeli Armament Innovations Defend the U.S.</i> Lunch with Ari Sacher Former Iron Dome Systems Project Manager, Rafael Advanced Defense Systems -at Deca
2:00 PM	Depart
2:30-4:00 PM	<i>Save a Child's Heart</i> Meet with Dr. Zion Hourli and Visit the Recovery Home - at Wolfson Medical Center
4:00 PM	Depart
4:45-5:30 PM	<i>Life Under the Threat of Rocket Fire</i> Meeting with Chen Abrahams Local Resident, Kibbutz Kfar Aza -at the Sheraton Tel Aviv hotel
5:45-6:45 PM	Strategic Overview: Syrian Civil War Meeting with Dr. Jonathan Spyer Fellow, Middle East Forum Middle East Analyst and Correspondent -at the Sheraton Tel Aviv hotel
6:45 PM	Depart hotel

7:00-7:30 PM	<i>360° Bird's Eye View</i> Briefing from the Azrieli Tower Rooftop
7:30 PM	Depart for Dinner
8:00-10:00 PM	<i>The Israeli Mosaic</i> Dinner with <ul style="list-style-type: none"> ▪ Professor Dov Chernichovsky, Israel's Health Care System ▪ Moshe Friedman, Founder, KarmaTech ▪ Pnina Radai, Director of Training Programs, National school of Government, CSC - Israel Civil Service ▪ Dan Slijper, LGBT Activist -at Spoons Salon
10:00 PM	Overnight at the Sheraton Tel Aviv Hotel

Thursday, July 5, 2018

7:30 AM	Breakfast on your own - at the hotel
8:00 AM	Depart
8:30-9:30 AM	<i>Start-Up Nation</i> Panel Discussion, moderated by Dr. Cameron Brown, with <ul style="list-style-type: none"> ▪ Jordana Cutler, Facebook ▪ Dov Maisel, United HaTzalah ▪ Dr. Oren Milstein, StemRad ▪ Eliav Rodman, Orcam - at Facebook Israel
9:30 AM	Depart
10:30-11:00 AM	<i>Israel's Narrow Waistline – Strategic Concerns</i> Briefing at Alfei Menashe
11:00 AM-12:00 PM	<i>Israeli Settlements in Focus</i> Briefing with Oded Ravivi, Mayor of Efrat Yariv Oppenheimer, immediate past head, Peace Now -at Alfei Menashe Matnas

Saturday, July 7, 2018

8:30-10:00 AM Depart

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United States Senate

SELECT COMMITTEE ON ETHICS

May 22, 2019

Joseph Hack
Office of Senator Deb Fischer
United States Senate
Washington, DC 20510

Dear Mr. Hack:

This responds to your recent correspondence concerning an invitation you received to travel to an educational seminar in Jerusalem, Tel Aviv, and Tiberias, Israel, on May 25-June 2, 2019, sponsored by the American Israel Education Foundation (AIEF). AIEF certified to the Select Committee on Ethics (the Committee) that it will pay the *necessary expenses*¹ related to the travel and that it is neither a lobbyist, nor lobbying firm, nor agent of a foreign principal, and it is not otherwise acting as a representative or agent of a foreign government. AIEF has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at *any point throughout your trip*.²

Based on information and materials available to the Committee, and assuming the **actual** travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip **may be accepted** under relevant Senate Rules and the Committee's *Regulations and Guidelines for Privately-Sponsored Travel*, so long as at the time of the payment or reimbursement, AIEF is neither a registered lobbyist nor lobbying firm under the Lobbying Disclosure Act of 1995, nor an agent of a foreign principal under the Foreign Agents Registration Act (and is not otherwise acting as a representative or agent of a foreign government), and provided the travel and all required documents are disclosed to the Secretary of the Senate in accordance with the provisions of Senate Rules 34 and 35.

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form*, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel**.

¹ The term "necessary expenses" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

² The term "any point throughout your trip" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2.

Please be advised that the United States Constitution prohibits the acceptance of any gift, including a meal, from a foreign government without the consent of Congress. In the Foreign Gifts and Decorations Act (FGDA), Congress consented to the acceptance by federal government officials of: (1) gifts of minimal value and (2) travel or the expenses for travel taking place entirely outside the United States, from a foreign government (which includes those acting as a representative or agent of a foreign government).⁵ The Senate has defined minimal value as \$100 or less. Further, pursuant to FGDA, there are certain reporting and procedural requirements that are imposed upon Members, officers, and employees who accept gifts from a foreign government. Please review the Committee's "Dear Colleague" letter of January 11, 2019, setting forth the items to be included in filing that report.

If you have any additional questions, please do not hesitate to contact the Committee.

Deborah Sue Maynor

Enclosure: Travel Checklist

⁴ 26 U.S.C. § 501(c)(3).

⁵ 5 U.S.C. § 7342.

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United States Senate

SELECT COMMITTEE ON ETHICS

Employee Privately-Sponsored Travel Checklist

Employees must submit their completed Pre-Travel Authorization Package to the Select Committee on Ethics (the Committee) **at least 30 days** prior to the travel departure date. Incomplete Pre-Travel Authorization Packages and Packages submitted later than 30 days prior to the travel departure date will not be considered or approved. All of the forms and materials listed below are available as fillable PDFs on the Committee's website at <http://www.ethics.senate.gov>.

Pre-Travel Authorization

Prior to Submitting a Pre-Travel Authorization Package to the Committee

- ☐ Review Senate Rules and the Committee's Privately-Sponsored Travel Guidelines on the Committee's website.
- ☐ Ensure your supervising Senator or Officer (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain) has determined the expenses for the trip are necessary and reasonable.
- ☐ Ensure your supervising Senator or Officer has certified the proposed travel is connected to your official duties and will not create any appearance of a public office being used for private gain.

At Least 30 Days Prior to Travel: Submit Completed Pre-Travel Authorization Package
File with the Select Committee on Ethics in SH-220

- ☐ Complete Employee Pre-Travel Authorization Form (Form RE-1)
 - ☐ Ensure this form is typed and that all of the fields are completed.
 - ☐ Ensure your supervising Senator or Officer has signed this form.
 - ☐ Personally sign this form.
- ☐ Ensure Pre-Travel Authorization Package is complete. A complete Package includes:
 - ☐ Form RE-1
 - ☐ Private sponsor invitation (the formal invitation, letter or e-mail you received from the private sponsor).
 - ☐ Completed and signed Private Sponsor Travel Certification Form (4 page form that includes detailed information about the trip).
 - ☐ All attachments to the Private Sponsor Travel Certification Form
 - ☐ Complete and final itinerary
 - ☐ List of Senate invitees
 - ☐ Any other necessary attachments
- ☐ Retain a copy of your complete Pre-Travel Authorization Package for inclusion in your required post-travel disclosure.

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- ## Post-Travel Disclosure

File with the Office of Public Records in SH-232

- Please contact the Committee if you have any questions.**

Phone: (202)-224-2981

Fax: (202)-224-7416

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Joseph Hack

Employing Office/Committee: Senator Deb Fischer

Private Sponsor(s) (list all): American Israel Education Foundation (AIEF)

Travel date(s): May 25-June 2, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Jerusalem, Tel Aviv, and Tiberias, Israel

Explain how this trip is specifically connected to the traveler's official or representational duties:

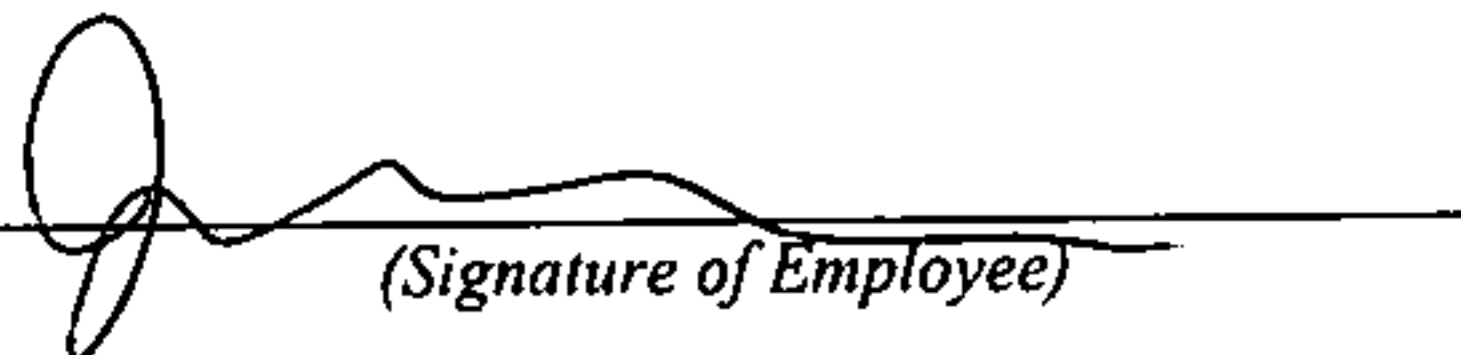
Please see attached - Representational Duties

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

6/20/2019
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Deb Fischer hereby authorize Joseph Hack
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

(Date)


(Signature of Supervising Senator/Officer)

Representational Duties:

I currently serve as Senator Fischer's chief of staff, overseeing all policy matters that include the senator's work as a senior member of the Senate Armed Service Committee. As member of the committee, Senator Fischer has worked closely on funding issues related to mutual defense between Israel and the United States, including Iron Dome and David's Sling. This trip will provide me with first hand briefings and site visits to more fully understand security challenges in the region, enabling me to better serve the senator as she continues her work on the Armed Services Committee promoting mutual cooperation between these two allies.